

**Addendum No. 1 to RFP 17-59**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Prospective Applicants for RFP #17-59,  
Greenhouse Farmer/Manager for Somerville ArtFarm

From: Angela M. Allen, Purchasing Director

Date: March 24, 2017

Re: Responses to Questions

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**X**

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Name of Authorized Signatory  
Title of Authorized Signatory

The deadline for proposals has been extended by one day. The new deadline is:

**DUE DATE AND TIME: 03/28/17 by 11AM EST**

**Questions and Responses**

1. Is there a rough timeline for when in 2017 utilities would be installed?

Response: We anticipate that all utilities will be installed by Fall 2017.

2. Would the greenhouse operator be responsible for the costs of installing the utilities?

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Response: No. But the greenhouse operator is in charge of any utilities required before City installation.

3. Once installed, would the greenhouse operator be responsible for paying utility bills?

Response: Yes. Gas and electric bills will be paid by licensee (farmer/manager).

4. Is the greenhouse operator expected to pay rent to the city for the use of the greenhouse?

Response: Yes, a license fee will be paid by the greenhouse operator to the City.

5. Is there an estimate of how much that would be? Could some of the rent be paid in services (i.e. greenhouse management and education programming for Somerville residents)?

Response: An estimated license fee is not available. While educational programming may be an enhancement to a proposal, the City is looking for strong proposals that focus on skills and experience in overall management, and an attractive payment for the farmer's use of the space. The best proposal overall will be selected.

End of Addendum #1